

**Western Region Society of Nuclear Medicine**

November 3-5, 2017

The Westin Bayshore, Vancouver, British Columbia

**Educational Grantor, Sponsor & Exhibitor Prospectus**

The 2017 Annual Meeting of the Western Regional Chapters of the Society of Nuclear Medicine (WRSNM) will be held November 3-5, 2017, at The Westin Bayshore in Vancouver, British Columbia. Join us as nationally recognized leaders discuss important topics in nuclear medicine and molecular imaging.

Marie Lee, MD from Virginia Mason Hospital in Seattle, WA and John Patrick Dohrman, MD from RAPC in Eugene, OR are the 2017 Program Co-Chairs.

**Attendance:** Projected attendance is 200-250 nuclear medicine physicians and technologists from the leading hospitals and healthcare facilities in Arizona, California, Colorado, Idaho, Montana, Nevada, Oregon, Utah, Washington, Wyoming, including parts of Canada and other states outside the Western Region.

**Vendor Participation:** Vendors may show their support for the nuclear medicine community and the 2017 Annual Meeting by providing an unrestricted educational grant to support the educational program offered, or as a sponsor or an exhibitor. A block of rooms have been reserved at The Westin Bayshore, starting at a rate of \$209.00CD. To reserve a room, call 604/691-6980 before September 29, 2017.

**Exhibits:** A limited number of 8' x 10' spaces are available on a first come, first served basis. The Exhibit Area will be located convenient to the educational sessions and the networking functions. The continental breakfasts and coffee breaks will be held in the exhibit area. Cost per table is \$1,250 for commercial companies and \$750 for not-for-profit organizations. The price includes a 6' skirted table and 2 chairs. The floor is carpeted. An exhibit application is part of this prospectus.

**Educational Grants:** The WRSNM is seeking educational grants to support the educational aspect of the meeting. Four levels of sponsorship have been suggested, but any support for specific activities related to the meeting will be greatly appreciated.

**Sponsorships:** Sponsorship opportunities exist for the non-educational components of the meeting, including continental breakfasts and refreshment breaks. For specific information on the costs and benefits of the sponsorship opportunities, please review the 2017 WRSNM Annual Meeting Educational Grant/Sponsorship page included with this prospectus. For CME application purposes and to assure we can include your company name in the meeting syllabus and appropriate signage, please submit your application by **September 1, 2017**.

**Meeting Schedule (subject to change)**

Exhibit Set-up	Thursday, November 2, 2017	5:00 pm – 7:00 pm
Exhibit Hours	Friday, November 3, 2017	7:00 am – 3:00 pm
	Saturday, November 4, 2017	7:00 am – 3:30 pm
Dismantle	Saturday, November 4, 2017	3:15 pm – 5:00 pm

**Application:** Applications for grants/sponsorships and exhibiting are attached as part of this prospectus. To register, please complete and return the applications to the address above, along with payment of the total due. The WRSNM tax ID number is 94-2674920. Service kits for ordering addition material or services for your booth will be sent 60 days prior to the event.

**Questions?**

For additional information concerning the meeting, contact WRSNM Headquarters at the address above, or visit the WRSNM web site at [www.wrsnm.org](http://www.wrsnm.org).

*Application will not be processed without...*

- Payment in full in U.S. funds & Signature of official representative
- Read the Terms and Conditions on the reverse side of this application
- Complete the Exhibitor Requirements section before signing
- Retain a copy for your files

Mail to: WRSNM  
1240 Iroquois Avenue, Suite 106  
Naperville, IL 60563

Telephone: 630/428-4700  
Fax: 630/428-7700  
Email : [info@wrsnm.org](mailto:info@wrsnm.org)

**EXHIBITOR INFORMATION** - Company name and address information should be completed exactly as they should appear in the WRSNM Program Guide.

Company			Telephone
Address			Fax
City	State/Province	Zip/Postal code	Web Site
Official contact	Title	Telephone	Email

**EXHIBIT SPACE** – Exhibit space is in 8' x 10" increments including a 6' skirted table and 2 chairs.

Check one:

- Corporate Exhibitor \_\_\_\_\_ 6 foot skirted table @ \$1,250 each \$\_\_\_\_\_ Total due \$\_\_\_\_\_ Enclosed
- Not-for-Profit Exhibitor \_\_\_\_\_ 6 foot skirted table @ \$ 750 each \$\_\_\_\_\_ Total due \$\_\_\_\_\_ Enclosed

I do not wish to be near the following companies: \_\_\_\_\_

*Payment Method:*

Check enclosed for \$\_\_\_\_\_

Charge to my credit card: \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard Discover \_\_\_\_\_ Amount: \$\_\_\_\_\_

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security ID: \_\_\_\_\_

Name as it appears on credit card \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Exhibitor agrees to abide by the terms and conditions on the back of this application/contract. The undersigned is empowered to enter into contracts on behalf of the exhibiting company. This is not a binding contract until signed by the Western Region – SNM.

Agreed to:  
Company Representative

Accepted, Western Region SNM by:  
Western Region SNM Representative

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **Exhibit Terms and Conditions**

### **1. Application for Exhibit Space**

This contract/application must be accompanied by a check or credit card for full payment.

### **2. Exhibit Eligibility**

Product brochures for medical devices and/or drugs which are subject to approval by the United States Food and Drug Administration or other government agency and which are to be exhibited at the WRSNM meeting must be approved by FDA or the appropriate agencies or authorities of the federal, state, or local government. All products and services to be exhibited must be directly related to the practice of nuclear medicine and medicine in general and are subject to review by the WRSNM. Exhibitors may display only those products and services that they regularly manufacture or distribute. Applications deemed ineligible will be returned with exhibit space payment.

### **3. Exhibitors' Representatives**

The application signatory or his designee shall be the official representative of the exhibitor, certify representatives and act on behalf of the exhibitor in all negotiations.

### **4. Exhibit Space Rental Rates**

Tabletop exhibit space will be rented for \$1,250 to Commercial Exhibitors and \$750 to Not-For-Profit exhibitors. Pricing includes 6 foot draped table and two chairs

### **5. Acceptance of Exhibit Space Applications**

Applications will be accepted on a first-come, first-served basis. WRSNM will assign all space and reserves the right to rearrange the floor plan at any time. WRSNM reserves the right to relocate exhibitors should it become necessary for causes beyond the control of WRSNM or advisable in the best judgment of WRSNM.

### **6. Exhibit Space Payment Schedule**

Application must be accompanied by full payment in U.S. funds. Checks should be payable to "Western Regional Chapter - SNM". The Chapter's Tax ID number is 94-2674920.

### **7. Cancellation/Refund of Exhibit Space Fees**

Written notification of cancellation must be received by WRSNM on or before the dates specified. If space is canceled on or before October 1, 2017, a refund less a 20% cancellation fee will be issued. If space is canceled after October 1, 2017, the exhibitor shall remain liable to WRSNM for the total rental fee for the space canceled. Space not claimed and occupied prior to 7:00 am, Friday, November 3, 2017, for which no special arrangements have been made with WRSNM, may be resold or reassigned by WRSNM without obligation to refund exhibit fees or to assign exhibitor to other space.

### **8. Subletting of Space**

Exhibitors may not assign, sublet or apportion to others the whole or any part of the space allocated and may not display goods or services other than those manufactured or regularly distributed by them or their subsidiaries.

### **9. Insurance & Liability**

The exhibitor shall be fully responsible for any claims, liabilities, losses, damages or expenses relating to or arising from an injury to any person, or any loss of or damage to property where such injury, loss or damage is incident to, arises out of, or is in any way connected with exhibitor's participation in the exhibition (except as otherwise provided in the agreement between WRSNM and the Westin Bayshore, Vancouver, BC. It is the exhibitor's sole responsibility to obtain, at its own expense; any or all licenses and permits to comply with all federal, state and local laws and City of Vancouver, BC ordinances for any activities conducted in association with, or as part of, the WRSNM Annual Meeting. The exhibitor shall protect, indemnify, hold harmless and defend WRSNM, its officers, directors, and agents against all such claims, liabilities, losses, damages and expenses, including reasonable attorney's fees, and costs of litigation, provided that the foregoing shall not apply to injury, loss or damage caused by or resulting from the negligence of WRSNM, its officers, directors and agents. Exhibitors should maintain general public liability insurance against claims for personal injury, death or property damage incident to, arising out of, or in any way connected with the exhibitor's participation in the exhibition, in an amount of not less than one million dollars (\$1,000,000) for personal injury, death or property damage in any one occurrence. Such insurance should include coverage of the indemnification obligations of the exhibitor under these terms and conditions and should cover WRSNM as an additional named insured. Each exhibitor is responsible for obtaining, for its protection and entirely at its expense, such property insurance for its exhibit and display materials as the exhibitor deems appropriate. Any policy providing such property insurance must contain an express waiver by the exhibitor's insurance company of any right of subrogation as to any claims against WRSNM, its officers, directors and agents.

All agents or representatives performing services at the Westin Bayshore, Vancouver, CA directly for an exhibitor, other than the exhibitor's employees, must be prepared to provide WRSNM with original certificates of insurance. In the event any part of the exhibit area is destroyed or damaged so as to prevent WRSNM from permitting an exhibitor to occupy assigned space during any part or the whole of the exhibition period, or in the event occupation of assigned space during any part or the whole of the exhibition period is prevented by strikes, Acts of God, terrorism, national emergency or other cause beyond the control of WRSNM the exhibitor will be charged for space during the period it was or could have been occupied by exhibitor, and exhibitor hereby waives any claim against WRSNM, its directors, officers and agents for losses or damages which may arise in consequence of such inability to occupy assigned space, its sole claim against WRSNM being for a refund of rent paid for the period it was prevented from using the space.

### **10. Exhibitor Terms and Conditions**

The exhibitor understands and agrees that these Terms and Conditions are an integral and binding part of this contract.

### 2017 ANNUAL MEETING GRANTS & SPONSORSHIPS

The Annual Meeting of the Western Regional Chapter of the Society of Nuclear Medicine will be held November 3-5, 2017 at the Westin Bayshore in Vancouver, BC. This meeting offers a variety of sponsorship opportunities for your company. From the educational grants for faculty support and program syllabus and sponsorships for refreshment breaks, your company can play a vital role in supporting the 2017 Annual Meeting while raising your company profile to WRSNM members. Come help us celebrate.

For your educational grant or sponsorship dollars, WRSNM will recognize your company in the following ways:

- Recognition in the Conference Program Book (company name only)
- Recognition on the PowerPoint Images in General Session Room
- Recognition on appropriate signage
- Complimentary Exhibit Space and one complimentary meeting registration for Grant of \$5000 or more
- Complimentary Exhibit Space and two complimentary meeting registrations for Grant of \$7500 or more

Take a moment to review the various levels of grants and sponsorship and complete the form below. We ask that you respond by **September 1, 2017**, for CME application purposes and so that we may include your company name in the meeting Syllabus and appropriate signage. Companies providing Educational Grants will also need to complete a Letter of Agreement.

We hope that you will seriously consider becoming a WRSNM annual meeting grantor or sponsor. We would be pleased to answer any questions you may have. Partial sponsorships can also be considered for the larger events. Please contact the WRSNM Office at 630/428-4700, or by email at [info@wrsnm.org](mailto:info@wrsnm.org). Thank you in advance for your consideration.

Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

**SUPPORT LEVELS...check the item(s) you wish to provide (partial sponsorships can be considered):**  
**Major Credit Cards accepted – WRSNM tax ID # 94-2674920.**

**Educational Grants:**

_____ Platinum Sponsor	\$7,500
_____ Gold Sponsor	\$5,000
_____ Silver Sponsor	\$2,500
_____ Bronze Sponsor	\$1,500

**Sponsorship Support:**

_____ Continental Breakfasts (Three Available)	\$ 1,000 each
_____ Coffee Breaks (Five Available)	\$ 1,000 each
_____ Icebreaker Reception	\$ 1,000 each
_____ Partial Sponsorships	_____

Signature: \_\_\_\_\_ Date: \_\_\_\_\_